

# GIFTY AMMA ADUSEI

2329 Date Street | Louisville, KY 40210 | (317) 701 8530 | [amma\\_gifti.adusei@louisville.edu](mailto:amma_gifti.adusei@louisville.edu)

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## EDUCATION

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**PhD Urban and Public Affairs, Sustainable Development Planning** **Anticipated 2023**  
University of Louisville (UofL), Louisville, Kentucky

**Master of Public Affairs, Environmental Policy and Sustainability** **May 2019**  
Indiana University-Purdue University Indianapolis (IUPUI), Indianapolis, Indiana

**Bachelor of Science in Administration, Public Administration** **May 2012**  
University of Ghana (UG), Legon, Ghana

## SKILLS

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- Software Packages: Microsoft Office (Advanced), ArcGIS (Intermediate), STATA (Intermediate), R-Studio (Novice)
- Excellent written and oral communication skills: honed through public speaking and academic writing
- Strong analytical skills: reinforced through review of numerous academic papers and media articles
- Excellent planning and time management skills: evidenced through timely and sole completion of undergraduate thesis and assigned tasks

## WORK EXPERIENCE

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### Teaching Experience

Department of Urban and Public Affairs - UofL

### Graduate Course

- Sustainable Social-Ecological Systems **Fall 2022**

### Undergraduate Courses

- Sustainable Societal Systems **Fall 2022**
- Introduction to Sustainability **Spring 2022**

### Graduate Teaching Assistant

- Graded assignments and exams for Sustainable Societal Systems class **Fall 2021**

### Graduate Research Assistant

**August 2019 – Present**

Department of Urban and Public Affairs - UofL

- Coding the presence of design principles for state-reinforced self-governance in policy documents and interviews
- Mentoring new research lab members in the use of the state-reinforced self-governance codebook
- Building and mapping a unified database of neighborhood associations across cities in the United States

### Urban Naturalist

**June 2019 – August 2019**

Keep Indianapolis Beautiful, Indianapolis, IN

- Restored native habitats through invasive species removal and native plants maintenance in Indianapolis woodlands
- Planned and led student groups on native species-focused hikes
- Maintained stormwater planter beds and community greenspaces

### Graduate Assistant

**August 2017 – May 2019**

School of Public and Environmental Affairs - IUPUI

- Collated, coded, and mapped floodplain and flood-related data on all 50 U.S. states

- Analysed and synthesized literature for varied research papers
- Identified and extracted arts and culture research materials

**Sustainability Intern**

**May 2018 – August 2018**

Keep Indianapolis Beautiful, Indianapolis, IN

- Participated in the development of an evaluation matrix for tracking greenspace conditions
- Compiled relevant data on select greenspace projects towards IU Prepared for Environmental Change program

**Field/Office Assistant**

**August 2013 – June 2017**

J-Life Ghana, Ashongman Estates, Accra, Ghana

- Gathered quantitative and qualitative data on rural communities towards the 12-Village Initiative program
- Facilitated leadership training for youth leaders in rural communities
- Liaised with diverse partners to build infrastructure for rural welfare support programs

**Front Desk Manager**

**September 2014 – September 2016**

Le Suites Serviced Apartments, Accra, Ghana

- Co-designed and developed the Apartment’s menu and publicity materials
- Compiled a front desk and housekeeping handbook
- Prepared budgets of \$3000 for the front desk, restaurant, and special events departments

**National Service Personnel**

**August 2012 – July 2013**

Department of Public Administration and Health Services Management – UG

- Collaborated with professors to develop content for a new course on climate change and development
- Edited several papers on ethics and managerial accounting
- Tutored an introductory course on two local languages: Twi and Fante

**RESEARCH PRESENTATIONS**

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“An Assessment of State Governments’ Initiatives in Building Resilient Communities.” Environmental, Energy and Natural Resources Law Symposium, Indiana University-Purdue University Indianapolis, 22 March 2019

**AWARDS**

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Presidential Diversity Supplement Award (\$1,000), Graduate School, University of Louisville (2022)

**SELECT COMMUNITY ENGAGEMENT**

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Mentor Collective – IUPUI	<b>Ongoing</b>	Keep Indianapolis Beautiful	<b>July 2019</b>
Paws Pantry – IUPUI	<b>May 2019</b>	God’s Eye Orphanage, Accra	<b>June 2017</b>
Campus Ministry – UG	<b>April 2012</b>		