Department of Urban and Public Affairs
University of Louisville
MPA Internship Mentor Evaluation

Name of Student Intern_____

Rating scale:		
	1:	Poor
	2:	Below Average
	3:	Average
	4:	Good
	5:	Superior

Content Knowledge		1	2	3	4	5	N/A
1.	Understood organization's mission and goals:						
2.	Grasped theoretical context of assigned task or function:						
3.	Applied theoretical knowledge to the task appropriately:						
4.	Knew how to secure relevant materials for the task:						
5.	Made good choices in selecting and using relevant materials:						
Research Competency							
6.	Could plan a course of action to address task or function:						
7.	Used appropriate analytical methods for task or function:						
8.	Could obtain pertinent data when needed:						
9.	Demonstrated competence in statistical analysis:						

	1	2	3	4	5	N/A
10. Interpreted research of others appropriately:	Chose one					

Professional Practice

11. Understood and respected policies and procedures:	Chose one					
12. Planned, organized and used time effectively:	Chose one					
13. Work products met expectations:	Chose one					
14. Was able to communicate effectively with staff at all levels:	Chose one					
15. Met assigned deadlines:	Chose one					
16. Was willing to assume leadership or take on additional responsibilities:	Chose one					

Additional comments:

Would you feel confident in hiring/recommending this intern for a job?

_____

_____

Do you have any suggestions for the improvement of the MPA Program?

_____

_____

Additional comments:_____

_____

Signature of Agency Mentor _____

Mentor's Name (printed) _____

Title _____

Name of Agency _____

Date _____